

Daniel Town Council Meeting
Monday, May 2, 2022, at 6:00 PM
Wasatch County Services Building, Conference B
55 South 500 East, Heber City, UT

Meeting Minutes

Quorum Present: Mayor Scott Kohler, Council members, Merry Duggin, Jon Blotter, Robyn Pearson and Barry Dixon. Also present were Ryan Taylor of T-O Engineers, Planner Eric Bunker, Clerk/Recorder Lynne Shindurling, and Deputy Clerk/Recorder Kim Crittenden to take minutes.

Members of the Public: Lisa Dinga, Gina Williams, Eric Rasband, Pam Skinner and Byron Horner.

Mayor Kohler called the meeting to order at 6:00 PM.

- 1) Public Comment: (please limit to 2 minutes per person)

There was no public Comment

- 2) UDOT- Transportation Master Plan/Land Use Master Plan- Eric Rasband

Eric Rasband from UDOT stated that Council Member Robyn Pearson had reached out to him several months ago to discuss transportation plans. He discussed a new UDOT program, the Emergent Area Program, which has funding and staff to help smaller communities with limited resources outside of metropolitan areas. He stated that he had been in communication with the mayor and Council Member Pearson. He then discussed a Scope of Work document in which UDOT had collaborated with the Mountainland Association of Governments (MAG).

The Scope of Work document was created to assist Daniel in updating the Land Use and Transportation sections of the Daniel Town General Plan. He stated that the current General Plan was last updated 4-5 years ago and growth in the area since the last plan was approved has increased significantly and continued growth in Wasatch County is expected.

He stated that the Scope of Work did not require any funding from the town. He was asked if this program would help with funding to repair roads or similar projects and he stated that the Scope of Work document and Emergent Area Program are only to assist the Town in the planning process for updating the Land Use and Transportation portions of the General Plan. He further stated that the program would assist the Town in developing and prioritizing a list of projects for which the Town could seek other funding.

He discussed that roads in Daniel may be increasingly used as a bypass for recreational use in the future. Additionally, he mentioned issues from the gravel pit and pressure from increasing development will likely contribute to transportation issues in the Town.

He was asked about what resources UDOT could provide and stated that they could access a pool of prequalified contractors and he had discussions with Horrocks Engineering. He stated that he had worked with them extensively and they had employees with political ties and relationships.

It was pointed out that T-O is the Town Engineer and he would work with them and welcome a “new set of eyes”. He stated that T-O, Town Staff and the Town Council would be stakeholders in the process.

He stated that this would be a 4–6-month project and anticipated monthly meeting. He was asked how this project would be prioritized with all of the other work that UDOT is doing. He discussed several projects near or bordering Daniel that UDOT is working on or has plans to work on in the near future.

Council Member Pearson stated that Transportation Plans are critical components of the General Plan with respect to accessing funding. He further discussed safety issues and prioritizing projects. Additionally, he concurred with Mr. Rasband that the County and Staker-Parson Gravel Pit, the County Transfer Station, recreational traffic, and others looking for the fastest way to get to destinations. He stated that the program had \$75,000 in funding in support of emerging communities that do not have the resources for planning and engineering departments that larger communities and counties have. It was pointed out that the funding is for planning development only and would not go to the Town directly, the resources from UDOT would be secured with program funding.

Additional active transportation uses such as trails and sidewalks for pedestrians were also discussed as part of a Transportation Plan. He discussed recent opportunities from the legislature for funding for active transportation which the Town would pay 40% of a project cost and the State of Utah would contribute 60%. He discussed that the program would suggest federal and state grant opportunities that the Town would then have to apply for. It was discussed that all of the roads in Daniel are mixed-use with horses, bikers, and joggers, in addition to vehicles, so safety is a consideration.

Funding will be available July 1st and Mr. Rasband and Council Member Pearson stated that the Scope of Work document would be distributed to the Council for consideration and the Town could adjust the Scope of Work document to align with the needs of the Town. It was expressed that the Scope of Work document would first need to go to the Planning Commission and Town Engineer for consideration. Town Engineer Ryan Taylor stated that he had not seen the document prior to the Council meeting.

Planner Bunker asked for clarifications on the extent of participation with MAG. Mr. Rasband acknowledged that MAG has had several recent staffing changes, but the new

staff members had reviewed the document, made comments to the Scope of Work document, and would be involved in the planning process.

Mr. Rasband acknowledged that his participation would be basically as a contract manager and that the Scope of Work document should not be UDOT focused, but rather Town focused. It was reiterated that the Town Engineer, Town Planner and Planning Commission would need to be part of any collaboration.

Planner Bunker asked how the Scope of Work document would tie into the Town Corridor Agreement. It was stated that it could be a part of this agreement. Council Member Pearson suggested that a Wasatch County and State representative also be included in the Transportation Plan planning process in case Daniel needs to request matching funds for proposed projects as well as alignment with their projects that will impact Daniel. Several names were suggested as possible collaborative participants.

- 3) Adoption of Ordinance DO 2022-05-02 zone change from RA-5 to commercial for Haroldsen property located at 3300 South HWY 40, Daniel, UT

Mayor Kohler read the proposed ordinance into the record. He provided additional information as to the location of the property in relation to neighboring properties. He asked for a motion.

Council Member Duggin moved to adopt the ordinance. Mayor Kohler seconded the motion. The roll call vote was Duggin yes, Blotter yes, Kohler yes, Dixon yes, and Pearson yes. The motion passed.

- 4) Approval of Meeting Minutes from April 4, 2022

Council Member Duggin noted a name change.

Council Member Duggin moved to approve the April 4, 2022 minutes with changes. Council Member Blotter seconded the motion. The roll call vote was Duggin yes, Blotter yes, Kohler yes, Dixon yes, and Pearson yes. The motion passed.

- 5) Approval of Resolution DR 2022-05-02 authorizing PTIF account signatures and Town of Daniel bank account check signatures.

Mayor Kohler read the Resolution into the record. Deputy Clerk, Kim Crittenden was asked to explain the resolution and why it is required for authorized signatures necessary to conduct town business. Kim stated that Mayor Kohler, Council Member Duggin as the Mayor Pro-tem, and Treasurer, Sherri Price would have signature authority over the PTIF and Town bank accounts and have the authority to change access to those accounts if necessary to conduct Town business. Mayor Kohler explained that the town would have three individuals with signature authorization, the Mayor, the Mayor Pro-tem, and the treasurer. Since the Mayor Pro-tem will serve for one only year the new Mayor Pro-tem would need to have signature authority and the former Mayor Pro-tem would no longer have signature authorization. It was noted that

all checks from the Town require two signatures. Council Member Duggin suggested that in the future the Town consider having this as a policy.

Council Member Blotter moved to approve the Resolution. Council Member Dixon seconded the motion. The roll call vote was Duggin yes, Blotter yes, Kohler yes, Dixon yes, and Pearson yes. The motion passed

- 6) Presentation of the tentative budget for FY 2022-2023, amendment and adoption by the Council, setting of the public hearing for FY 2022-2023 Final Budget

Mayor Kohler asked Council Member Duggin to go over the proposed changes to FY 2021-2022 Amended Budgets and FY 2022-2023 Tentative Budgets.

Council Member stated that the Town is required by state code to have a tentative budget presented to the Council in May of each year. Council Member Duggin was asked to inform the Council and Public members in attendance about the Town Budgeting process. She stated that once it was adopted it would be posted on the Town website. She stated that a Public Hearing would be set during this meeting for public comment on the tentative budget for FY 2022-2023.

Council Member Dixon asked if the Council would be approving the tentative budget following the Public Hearing. Council Member Duggin stated that an approved budget was due to the State Auditor's Office by the end of June unless the Town proposes a change in the Tax Rate and then the deadline would be August.

Council Member Duggin continued discussing the process of putting together the tentative budget. She stated that Mayor Kohler, Clerk/Recorder Lynne Shindurling, Deputy Clerk/Recorder Kim Crittenden, and herself had met to discuss necessary amendments to the current FY 2021-2022 budget, as well as why the changes were necessary. She then went on to discuss the budgeting for FY 2022-2023 including looking over several years' budgets and actual spending as well as estimated Town income based on past income. She further explained that a budget is a spending plan and can be adjusted with an amendment if necessary.

She then discussed sources of revenue for the Town's income. She began discussing tax income. She stated that the Town proposes keeping property taxes the same as last year with a projected income of \$45,000 and projected income for prior years is estimated to be \$1,000. She reviewed how last year the Town increased property taxes go through the process required by the Truth in Taxation Statute, including holding a Public Hearing. She stated that General Sales Tax is the largest source of income for the Town and is estimated to be \$156,000. Other sources of tax income included estimations for the Energy to be \$25,000. The income from the Telecom to be \$3,000. And Fees in Lieu of Property Tax are estimated to be \$1,200. She acknowledged that the Telecom Tax had been declining over the past few years and an explanation of this would be sought from the State. The total from tax revenue is estimated to be \$231,200.

She then discussed an estimated Business License income of \$2,500 and Building Permit income of \$42,000, which are conservative estimations with a total of \$44,500.

She continued her discussion by explaining that the estimation of \$70,000 for Class C road allotment funds are restricted funds that are collected from the tax on gas and is distributed from the State based on population and the mile of roads in the Town.

Additional estimated sources of income include Interest earnings of \$1,400, Convenience Fees of \$300, ARPA revenue of \$63,732, and Impact fees of \$7,500. She also noted that ARPA revenue and Impact fees are restricted funds.

Total revenue is estimated to be \$418,632 of which \$71,232 from ARPA funds and Impact Fees will be set aside for specific projects. She further stated that general revenue is estimated at \$347,400.

She moved on to explain estimated Administrative Expenses. She stated that Salaries and Wage were estimated to be the same as last year and set at \$95,000, noting that this was subject to change. She was asked when Salaries and Wages would be examined and she stated that it would be up to the Mayor, but it would be at a later date. Other administrative expense estimations were Payroll Taxes \$8,000, Employee Benefits \$8,500, Annual Dues \$3,000, Monthly and Quarterly fees \$2,000, Advertising \$1,400, Travel, \$1,500, Training \$2,000, Meals and Entertainment \$500, Office Supplies \$2,500, Office Rental \$6,000, Utilities \$1,500, IT Services \$8,000, Legal fees \$60,000, Accounting/Audit fees \$4,000, Engineering \$70,000, Insurance \$9,500, and Bank charges \$1,600.

A question was raised about the estimation of \$70,000 for Engineering and it was stated that was the estimate for the previous year and was being carried over. It was noted that to date only approximately \$45,000 had been spent. Mayor Kohler stated that he had met with Town Engineer, Ryan Taylor and discussed the current building and potential building, but acknowledged that the estimation was speculative. He also stated that the amount could be adjusted depending on actual growth. He stated they decided to carry this year's estimation forward and was based on an approximation of expenses for two or three new homes as well as additions to existing homes.

It was asked if building permit fees generally covered this expense and it was stated that generally, it does. Ryan Taylor stated that in general, the town is taking in close to the amount that is expended for building, but that it is currently in the black. He also stated that the analysis of building permit fees and associated expenses would be discussed with the Planning Commission for recommendations.

Council Member Duggin moved on to discuss Highways/Public Works expenses. She began with Public Works Salaries and Wages of \$15,000. It was asked what Public Works Salaries and Wages consisted of and she explained that it covered Blue Stakes, sign repair work, mowing, and weed spraying. It was further asked why this was in the Salaries and Wages when there was a line item for Blue Stakes. She explained that the Blue Stakes line item was paid to Blue Stakes for their administrative service fees and not for the labor to actually go to properties and mark the Blue Stakes to prevent utility line breaks during excavation. She continued with estimations of Payroll Tax \$1,000, Employee Benefits \$1,500, Blue Stakes fees \$750, Supplies, Maintenance and Repairs

\$7,500, Weed Chemicals \$500, Snow Removal \$20,000, Engineering \$5,000 and Road Projects \$20,000.

The total estimated expense for Administration and Public Works is \$356,250. She noted that when the restricted funds of the ARPA and Impact Fees of \$71,232 were removed from the General Revenue the total was \$347,400 which is less than the estimated expenses. She suggested that the \$8,850 deficit be taken from the Administrative Engineering line item of \$70,000 thus reducing the budgeted estimation to \$61,150 in order to balance the tentative budget. She further noted that the restricted funds could be used when appropriate projects and/or expenses had been identified. Several examples of potential projects were mentioned for future consideration. It was asked if ARPA funds could be used for salaries and she replied that they could if they could be substantiated to be from Covid-19, she reminded the Council that the Town still had \$63,732 in ARPA funds from last year and so in FY 2022-2023 the Town would have \$127,464 in restricted funds for appropriate projects.

It was asked why the Public Works Maintenance and Repairs had gone up so significantly and it was stated that a fire hydrant had been damaged in a car accident and had cost \$3,800 to replace. Insurance liability was discussed but noted that while it may eventually cover the replacement cost, the Town had to repair the hydrant immediately and Mayor, stated that was his reasoning. Concerns were voiced that the tentative budget currently was not balanced, if the restricted funds were taken out. Council Member Duggin assured the Council that it was a spending plan and that the Town would not operate in the red.

It was also asked why the Public Works Engineering was \$5,000 and he stated that he felt it was a good idea to have that money in the budget just in case. It was noted that reducing those costs rather than the Administrative Engineer expense would cover the \$8,850 shortfall. It was reiterated that this is a tentative budget and changes could be made.

It was asked if the \$5,000 would cover any road projects. Town Engineer Taylor stated that historically the Town has only done large projects every other year. This year would be the off-year, however, he stated that it could cost \$20,000 to have a contractor do a crack seal which would be about the minimum a road project would cost.

Council Member Duggin move the discussion to interest earnings and noted that they had declined as corresponding interest rates had declined.

She then began to discuss the Daniel Municipal Water Fund. Water services income is estimated to be \$85,000 and connection fees of \$2,000. She continued with discussions about expenses which included: \$11,000 for Salaries, \$1,200 for Employee Benefits, \$900 for Dues and Memberships, \$500 for Milage, \$1,500 for Conferences, \$2,500 for Office Supplies, \$4,000 for Utilities, \$2,000 for IT Services, \$2,500 for Legal and Professional Expenses, \$10,000 for Water Engineering while acknowledging the system is more than 10 years old, \$2,200 for Water Testing, \$2,500 for Water Testing, \$1,000 for Supplies, \$15,000 for Maintenance, and \$93,600 as a required Depreciation

Expense for a total of \$150,400 in expenses. She acknowledged that the Town had not always included the Depreciation Expense and so it may appear as if the Water Fund expenses are higher than the income, but that it balances out when the Town has larger expenditures.

She moved the discussion to Non-operating Expenses. She noted that the \$30,000 in Impact Fees, which would account for three homes, is restricted and could only be spent on new water infrastructure, and \$500 for Interest Income. Additionally, the budget has \$20,000 for the Town to purchase water share, should some come available at a reasonable price.

She stated that the Water Fund would be operating at a deficit, but noted that it was due to the Depreciation Expense and that Enterprise Funds, unlike General Funds did not have to have a balanced budget.

A question about the lack of income expense was brought up and she explained that the way the Town accounting service was due to how was now allocating it, but that the Town is in 10 years into a 30-year bond, which was reflected in the previous year's columns on the Council budget worksheet.

A question as to the allocation of resources to purchase water shares was raised. She stated the reasoning is that when Daniel Municipal Water was taken over from a private entity by the Town, the Town lost 20% of the associated water shares. She further discussed that the Town is in an adjudication process and so the amount of water shares that will be retained by the Town is unknown. She stated that the previous Council thought it wise to bank water shares. A discussion ensued about the pros and cons of banking water shares. Concerns were shared about simply holding water shares and the idea of leasing Town water shares was thought to be a good idea. It was further stated that culinary water and irrigation water were not the same. Council Member Pearson expressed concerns that we are in a drought and that not using the shares for irrigation ultimately hurts rather than helps the system. It was acknowledged that changing irrigation water share to culinary shares would require petitioning the State. It was noted by Council Member Pearson that Daniel had a great resource in the wells of both water systems.

Mayor Kohler stated that as far as he was aware the last purchase of water shares occurred in 2017, that the Town owns approximately 20 shares, and the titles to the Town water shares are kept in the Town safety deposit box. He further stated that when preparing the budget, he thought it was wise to have funding allocated in case they became available.

Planner Bunker stated that commercial developments are required to turn over water shares to the Town, which are then used on the property and this accounts for some of the Town shares. It was discussed that the Town may have some legal reasoning for keeping and buying shares. A question about transparency was raised and it was stated that legally disclosing this may put the Town at a disadvantage in negotiations and thus was not legally obligated to discuss this in an open meeting.

Council Member Pearson requested that this issue be addressed in a future meeting.

Council Member Duggin moved on to the Storm Haven Water Fund. She stated that income from Water Services was projected income to include water services at \$30,000 and sewer services at \$12,000. She pointed out that in 2021 the Water Income was \$37,000 and that Sewer rates had been raised in recent years. Projected expenses include: Salaries and Wages \$6,000, Employee Benefits \$600, Milage \$200, Office Supplies \$1,200, Utilities \$2,600, IT Services \$1,500, Engineering \$10,000, Testing \$4,000, Sampling \$3,000, Water Repair and Maintenance \$15,000, Sewer Repair and Maintenance \$5,000 for a total of \$49,100. She acknowledged that if the entire budget amounts were spent the Storm Haven Budget would be in the red, but in the past spending, all budgeted funds were not the case.

She stated that this was the proposed budget and asked for questions or comments. A question was raised about the budget for Maintenance and Repairs was \$29,000 in the current budget and why this much was allocated when the most spent over the past few years was \$4,000 in 2020. And additionally, what was the reasoning for budgeting \$15,000 in the current budget. It was noted by Council Member Duggin that the Storm Haven Water System is quite old and fragile. Mayor Kohler stated that he thought the \$29,000 in the previous year was excessive and thus reduced the coming year to \$15,000, anticipating that the aging system would likely need additional repairs and maintenance. Council Member Dixon raised concerns about a budget that starts out in the red and Council Member Duggin reminded the Council and Public that Enterprise Funds are not required to balance, unlike the General Fund.

Mayor Kohler stated that this was a tentative budget, however, once the budget is finalized and approved that it will be posted and will become public information. Council Member Duggin reiterated that the tentative budget would be posted online for the public to view and that the final budget would be adopted in June following a Public Hearing.

Mayor Kohler asked for a motion to approve the 2022-2023 Tentative Town Budget.

Council Member Dixon moved to approve the tentative budget. Council Member Blotter seconded the motion with the stipulation of the change in the Administrative Engineering to \$61,150 and acknowledging the restricted funds as discussed.

The Council had a brief discussion about the ARPA funds and the budgeting process. Council Member Duggin stated that the ARPA funds need to be committed by the end of 2023. It was also noted that as the Chief Executive Officer of the Town budgeting is the responsibility of the Mayor, but that the budget would be discussed further and changes could still be made. Council Member Dixon reiterated his concern about the unbalanced Enterprise Fund budgets, but that he would address this in the final budget meeting. It was pointed out again by Council Member Blotter that the General Fund

budget must balance but the Enterprise Fund budgets do not. Council Member Pearson and others discussed that if an item is in any budget the spending is authorized whether utilized or not. It was acknowledged that a great deal of time and consideration was put into the budget planning for the Town and that if needed the budget could be amended.

Council Member Dixon stated that he was opposed to the line item that allowed \$20,000 for the purchase of water share because any developer would be required to submit water share to the Town. He raised the concern about the current water adjudication process the State is conducting. Mayor Kohler stated that he would conduct some additional research into this issue, noting that his recollection was that the last purchase of water shares occurred in 2017

The roll call vote was Duggin yes, Blotter yes, Kohler yes, Dixon yes, and Pearson yes. The motion passed.

- 7) Resignation of Lynne Shindurling from Daniel Clerk/Recorder to Deputy Clerk/Recorder. Appointment of Kim Crittenden to Daniel Clerk/Recorder

Mayor Kohler stated that Lynne Shindurling had resigned as Town Clerk/Recorder and would become the Deputy Clerk/Recorder and that he was appointing Kim Crittenden to be the Town Clerk/Recorder. Lynne Shindurling then stated that she was resigning as the temporary Clerk/Recorder, as she accepted the position while the Town was in the hiring process. She stated that Kim had already been sworn into Clerk/Recorder Office and then asked if Km would continue her duties with fidelity. Kim affirmed. Lynne was then presented with a card and planter by Mayor Kohler and thanked by the Council for her efforts.

- 8) Council Reports/Updates

Council Member Dixon stated that he had attended the interlocal meeting in Midway over the previous month, but that the meeting did not cover all of the agenda items and remaining items would be carried over to the next meeting in July. He reported that UDOT will have multiple projects in areas that access the Heber Valley and travel is likely to be impeded over the summer. He reported that UDOT also mentioned the Rural Planning Operation (RPO) which has not yet been formalized, but they expressed that when it is formalized, they would likely be combined with Summit County as well. Other items mentioned in the meeting were affordable housing, the RAP tax, and the Wasatch County School District and a new High School in the Heber Valley.

Council Member Duggin mentioned that Council Member Dixon had assisted the Clerks office in completing the cybersecurity portion of the Town liability insurance. Council Member Blotter again raised the comment about leasing Town-owned water shares. Town Engineer pointed out that more research would need to be done about which Town-owned shares would be available or appropriate for lease. Mayor Kohler stated he would take on that responsibility.

Council Member Duggin stated that Wasatch County Fire Chief Earnie Giles had retired and Deputy Chief Eric Hales will be the interim Chief, during the hiring process. She

mentioned that the Congressional Representative, John Curtis would be in town on May 6th at 2:00 PM and the public and representatives from all municipalities were invited to attend.

9) Planner Report

Planner Bunker asked the Council to refer to his Planning Report and asked for questions. The Charchenko Building permit was brought up and Town Engineer Taylor stated that issues with the flood plain had been addressed and a final Building Permit had been submitted. It was then asked if the Stop Order had been resolved, and the outcome of this was still in question. Issues about needing a signed letter were raised. It was stated that no signed letter had been received by the Town, but that this was no longer necessary. Mayor Kohler stated that he had personally handed and discussed letters with the Reeder and the Charchenko's and it was his understanding that they both understood. He stated that Mr. Reeder personally had agreed to the letter from the Town. The Keele residence was discussed and Mayor Kohler stated that he had personally been in contact with Mr. Keele and that Mr. Keele was in contact with Town Engineer Taylor to resolve outstanding issues, including an incomplete Building Permit Application and inspection. Mayor Kohler stated that he was in regular contact with Mr. Keele and that he was also in contact with Russ Witt.

Planner Bunker then handed out UDOT Corridor information documents and stated that Daniel had signed a Corridor Agreement with UDOT, Heber City and Wasatch County. He noted that the Town of Independence opted not to participate in the agreement. Discussions about the placement of traffic lights ensued. It was acknowledged that a planned intersection at the Port of Entry was not on the plan due to the large scope of that particular project. Planner Bunker pointed out that Daniel is not a part of the HWY 189 Corridor Agreement.

10) Daniel Municipal Water

Water Secretary, Shelly Bunker stated that she had some computer issues in regarding to reading meters which has since been resolved. She stated that in both water systems only 10 customers who were in arrears with only one customer who was several months behind and that customer was not current.

She stated that only 30 of 113 meters that need replacing had been delivered. She reported that this was due to an inventory error on the side of the Master Meter and the associate had assured her this would be resolved as quickly as possible and will be shipped directly to Mrs. Bunkers' home. It was asked if all meters were under warranty and she confirmed they are. She reported that the individual who had previously installed meters had not returned calls and so the Town will need to secure another installer. She stated that the Master Meter representative, Jeff, is qualified to install the replacement meters and is able to do so after hours as a side business, and not as a Master Meter employee. She asked the Council if she should continue to pursue this option and Mayor Kohler asked that she do so and report back. She raised a question about her Town credit card not working and Mayor Kohler said that he was in contact

with the Treasurer to resolve this. She further stated that she had to personally purchase postage, but that it was on the Warrants for approval.

A question was raised about securing a second bid for a chlorinator and Town Engineer said that he had reached out but had not received a call back. He stated that he felt that no answer was a response and asked for permission to proceed. The question about securing two bids due to the approximate price of \$15,000 exceeding the \$10,000 that required at least two bids before approval. It was stated that Engineer Taylor will follow up with Mayor Kohler on this issue.

11) Storm Haven Water

No items were discussed

12) Recorder's Office: Warrants approval, announcements, etc.

Deputy Clerk noted that the Smith Hartvigsen bill included the Gebo appeal as well as general consultation items. She noted the fee to the Town Auditor, Gilbert and Stewart, and explained the Executech fees of \$358.79 were the monthly fees for licensing the Microsoft Office for all town employees and officers and is all of the Town documents and storage. She also stated that currently there is no maintenance agreement and so the break/fix fees are only for issues as needed and the fee is \$165 per hour, which Council Member Dixon thought were reasonable. Other costs included repairing the hydrant. She reported that the Town still has credit for Chemtech Ford and that once this had been used up, they would appear on the warrants. The fee for ESRI annual subscription was brought up by Planner Bunker. Discussion about the necessity of ESRI for water data management was made. Ultimately \$501.00 was added to the warrants to secure the subscription.

Council Member Blotter moved to approve the amended warrants. Council Member Duggin seconded the motion. The roll call vote was Duggin yes, Blotter yes, Kohler yes, Dixon yes, and Pearson yes. The motion passed.

13) Possible closed session as permitted by UCA 52-4-205

No closed session was held

14) Adjourn

Council Member Blotter moved to adjourn. Council Member Dixon seconded the motion. The roll call vote was Duggin yes, Blotter yes, Kohler yes, Dixon yes, and Pearson yes. The motion passed.