**TOWN OF DANIEL, UTAH**

**MUNICIPAL ORDINANCE**

Number: DO 2018-11-5

Appr. Date: November 5, 2018

Effect. Date: January 1, 2019

Short Title: 2019 Daniel Town Meeting Schedules

Purpose: The purpose of this ordinance is to adopt a 2019 meeting schedule for the Daniel Town Council, Planning Commission, and Board of Appeals.

Ordinance: Be it ordained by the governing legislative body of the Town that:

All meetings will be held at the Wasatch County Services Building located at 55 South 500 East, Conference Room B, Heber City, Utah.

Except for September meeting, which will be held on the second Monday of the month due to federal holidays, the monthly Town Council meetings shall be held on the first Monday of each month at 6:00 PM.

The Daniel Planning Commission meetings will be held on the third Wednesday of each month at 7:00 PM, except for April, which will be held the second Wednesday of the month. The Board of Appeals will meet on the first or second Tuesday of each month at 7:00 PM as needed.

The published schedule is subject to change by Town officers due to unforeseeable circumstances and will expire on December 31, 2019. Any Town officer is hereby authorized to provide notice of the schedule, meetings, meeting cancellations and/or meeting date changes, and agendas for such meetings in accordance with the laws of the State of Utah. A copy of the schedule is attached to this ordinance.

Stat. Ref: UCA Title 10, Ch. 3, Part 5

**PUBLIC NOTICE**

**TOWN OF DANIEL**

**2019 MEETING SCHEDULE**

All meetings will be held at the Wasatch County Services Building located at 55 South 500 East, Conference Room B. Please use the entrance in the North parking lot.

**DANIEL TOWN COUNCIL MEETING DATES:** (first Monday of the month, except for September due to Federal Holiday, which will be held second Monday of the month).

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| January 7 | July 1 |
| February 4 | August 5 |
| March 4 | September 9 |
| April 1 | October 7 |
| May 6  June 3 | November 4  December 2 |

**DANIEL TOWN PLANNING COMMISSION DATES**: (Third Wednesday of every month)

\*Anyone requesting to be on the agenda for the following dates should submit their request to the Planning Department no later than the 1st of the month in which the meeting will be held.

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| January 16  February 20  March 20  April 10  May 15  June 19 | July 17  August 12  September 18  October 16  November 20  December 18 |

**DANIEL TOWN BOARD OF APPEALS DATES:** First or Second Tuesday of each month ***as needed***, at 7:00 PM. Meeting room to be announced.

*\*\*In compliance with the American with Disabilities Act, Individuals needing special* accommodations to attend any of the scheduled meetings should notify Recorder Mary Snyder at (435)654-5062 at least one day prior to the meeting.